



**NORTHCHURCH  
PARISH COUNCIL**

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**NORTHCHURCH PARISH COUNCIL MEETING  
TO BE HELD ON  
MONDAY 20<sup>th</sup> FEBRUARY 2023 AT 7.00 pm AT SOCIAL  
CENTRE, BELL LANE, NORTHCHURCH, HP4 3RD**

**To Councillors:**

|                 |            |
|-----------------|------------|
| Michela Capozzi | Chair      |
| Mark Somervail  | Vice Chair |
| Beryl Edwards   |            |
| Neil Pocock     |            |
| Gordon Godfrey  |            |
| Susan Rees      |            |
| Lara Pringle    |            |

Dear Councillors

You are hereby summoned to attend a meeting of Northchurch Parish Council on Monday 20<sup>th</sup> February 2023 at 7.00 pm for the purpose of transacting the following business.

Usha Kilich  
Proper Officer

Dated 14<sup>th</sup> February 2023

## **AGENDA**

### **73/22 APOLOGIES FOR ABSENCE**

To receive apologies for absence

### **74/22 DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda

### **75/22 Public Participation allowed 15 minutes**

- a. A request was received on 2<sup>nd</sup> February 2023 from a member of the public regarding more information being made available on the matters under the Chairman's Report and the Clerk's Report for members of the public. This was responded to on 14<sup>th</sup> February 2023 and the proposed solution is included on this agenda. For information please contact the [clerk@northchurchparishcouncil.gov.uk](mailto:clerk@northchurchparishcouncil.gov.uk)
- b. Questions were received on 3<sup>rd</sup> February 2023 from a member of the Go20 Group on behalf of Northchurch Residents. A response was sent on 14<sup>th</sup> February 2023. For more information please contact the [clerk@northchurchparishcouncil.gov.uk](mailto:clerk@northchurchparishcouncil.gov.uk)

### **76/22 MINUTES**

- a. To approve the minutes of the meeting of 9<sup>th</sup> January 2023.
- b. Matters arising from previous meetings that are not included as an agenda item below

### **77/22 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillors

### **78/22 CHAIRMAN'S REPORT**

Items (a) to (o) have been circulated to Councillors by email and are included here for recording purposes.

- a. An invitation 20's Plenty for Herts Zoom for Town and Parish Councillors 09/01/2023  
[Click here](#)
- b. Countryside Management Service - land management for biodiversity 24/01/2023  
in support of Hertfordshire County Council's Sustainable Hertfordshire Strategy
- c. Members News 03/02/2023  
Update and the latest information regarding the upcoming election in May 2023 from Dacorum Borough Council.
- d. LGA Webinar 9<sup>th</sup> February 2023 from 2pm to 3pm  
The Webinar is open to council members. Panellists from the Department of Levelling Up, Communities and Housing Election Team and the Electoral Commission Communications Team will brief attendees on the new photographic

voter identification requirements and the Commission's awareness-raising campaign launched earlier this month.

- e. National Lottery Grants Application:  
The National Lottery Community Fund is supporting communities across the UK to come together to mark the Coronation. Funding of up to £10,000 is available for Coronation-related events and activities via the National Lottery Awards for All programme. [Click here](#)
- f. Coronation Street Parties – to apply for road/pavement closures [click here](#)
- g. Bulbourne Report – the report produced by a member of the public, information available from the Clerk at [clerk@northchurchparishcouncil.gov.uk](mailto:clerk@northchurchparishcouncil.gov.uk)
- h. Agenda and Minutes for Dacorum Environmental Forum Meeting on Thursday, Feb 9th 2023. To access Agenda and Minutes [click here](#)
- i. Request to rescue a public bench on Northchurch Common – this was not within NPC's remit, therefore, the members decided to raise funds to restore the bench.
- j. Cllr Capozzi to give an update on the installation of grit bins in Northchurch
- k. Cllr Capozzi to give an update on School Crossing Patrol grant previously made to the Friends of St Marys School
- l. Cllr Capozzi to update on email from Cluttons on the 02 Mast at Sunnyside
- m. Cllr Capozzi to give an update on the road drains outside the recreation ground
- n. Changes to VAT on sports fees and procurement thresholds effective immediately  
This for the Parish Council circulated to council members on 3/02/2023
- o. Newsletter from Berkhamsted Citizens Advice – Newsletter can be found [here](#)

#### **79/22 CLERKS REPORT**

- a. HAPTC Nominations for Chair to attend Royal Garden Party 9<sup>th</sup> May 2023  
(NPC not eligible due to cancelling membership with HAPTC)
- b. Internal Audit booked for 12<sup>th</sup> April 2023
- c. Changes to section 137 – without General Power of Competency the maximum amount we could donate in 2023/24 would be £9.93 per elector, up from £8.82.

#### **80/22 FINANCIAL MATTERS**

- a. Cllr Capozzi proposes to accept the YTD Summary for January 2023
- b. Cllr Capozzi proposes to accept the decision made for the grant application received from the Social Centre as per the email circulated on 2<sup>nd</sup> February 2023.

- c. Cllr Capozzi proposes to accept the grant application for £5k from Northchurch Cricket Club to match the fundraising they have done since April 2022
- d. Cllr Capozzi proposes to approve a grant application of £300 to the Friends of Westfield School for Forest School Sessions
- e. Cllr Capozzi proposes to approve a grant application of £360 to Hannah Marie Dance Academy
- f. Cllr Capozzi proposes to reverse the decision made on 22<sup>nd</sup> January 2022 to carry out bi-annual playground inspection, to an annual inspection.
- g. Cllr Capozzi proposes to award £126 grant to the Friends of St Marys School for the purchase of road cones to improve road safety
- h. Cllr Capozzi proposes to approve the motion for “setting a 20mph default speed limit in towns and villages in Hertfordshire” and subsequently sending a letter Cllr Phil Bibby at HCC informing him that NPC has passed the motion.
- i. Cllr Godfrey proposes to install mirrors on New Road opposite the allotments and ensure any vegetation is cut back to provide visibility for costs up to £250.00
- j. Cllr Capozzi proposes to replace the broken gutter on the bus shelter and to replace missing roof tiles for costs up to £300.
- k. Cllr Capozzi proposes to undertake a trial to repair the sunken areas causing trip hazards around the team swing in the playground up to a cost of £750

#### **81/22 FUTURE AGENDA ITEMS**

#### **82/22 DATE OF NEXT MEETING**

**The next meeting will be held on 3<sup>rd</sup> April 2023 at 7 pm at the Social Centre, Bell Lane, Northchurch, HP4 3RD**